

**DEPARTMENT OF MANAGEMENT SCIENCE & RESEARCH , J.M.PATEL  
COLLEGE, BHANDARA**

**ANNEXURE -10**

**Mandatory Disclosure**

The following information shall give in the information Broucher besides being hosted on the Institution's official Website.

**1 . Name of the Institution**

<b>Name of the Institution</b>	<b>DEPARTMENT OF MANAGEMENT SCIENCE &amp; RESEARCH , J.M.PATEL COLLEGE, BHANDARA</b>
<b>Address</b>	Rajgopalchari ward, Civil Lines , Bhandara-441904
<b>Telephone No.</b>	07184252003
<b>Mobile No.</b>	9423113268
<b>Email Id</b>	<a href="mailto:principaljmpc@rediffmail.com">principaljmpc@rediffmail.com</a> ; dmsr.4103@gmail.com

**2 . Name and address of Trust/ Society/ Company and the Trustees**

<b>Name of Trust/Society</b>	<b>GONDIA EDUCATION SOCIETY , GONDIA</b>
<b>Address</b>	N.M.D.COLLEGE,CAMPUS, GONDIA-441614
<b>Telephone No.</b>	071822524582
<b>Fax No.</b>	07182252139
<b>Email Id</b>	<a href="mailto:Director_ges@rediffmail.com">Director_ges@rediffmail.com</a>
<b>Website</b>	<a href="http://www.gesgondia.org">www.gesgondia.org</a>
<b>Registration No.</b>	B-95/1958 (VIDARBHA) dated 08.12.1958
<b>PAN No</b>	AAATG0564F
<b>TAN No.</b>	NGPJ00374D

Sr.No.	Name of Trustees	Designation	Profession of Trustee
1	SMT. VARSHA PRAFUL PATEL	PRESIDENT/CHAIRMAN	BUSINESS
2	SHRI MUKESH PATEL	VICE PRESIDENT	BUSINESS
3	KU PURNA PRAFUL PATEL	VICE PRESIDENT	BUSINESS
4	MR. RAJENDRA HIRALAL JAIN	SECRETARY	BUSINESS
5	MR. NIKHIL RAJENDRA JAIN	MEMBER OF THE TRUST	BUSINESS
6	MR DIPAM PATEL	MEMBER OF THE TRUST	BUSINESS
7	MR PRAFUL MANOHARBHAI PATEL	MEMBER OF THE TRUST	BUSINESS
8	SMT. NIYATI SAMARTH PAREKH	MEMBER OF THE TRUST	BUSINESS
9	SHRI DAMODHAR KISANLAL AGRAWAL	MEMBER OF THE TRUST	BUSINESS
10	SHRI HARSHADBHAI NATWARLAL DALAL	MEMBER OF THE TRUST	BUSINESS
11	MR. PARNAY PRAFUL PATEL	MEMBER OF THE TRUST	BUSINESS
12	SMT AVANI PRASHANT DESHPANDE	MEMBER OF THE TRUST	BUSINESS
13	SHRI HARSHBHAI NATWARLAL DALAL	TREASURER	BUSINESS
14	KIRAN RAMANBHAI PATEL	MEMBER OF THE TRUST	BUSINESS

# DEPARTMENT OF MANAGEMENT SCIENCE & RESEARCH

## J.M.PATEL COLLEGE, BHANDARA

### COLLEGE DEVELOPMENT COMMITTEE

In accordance with Maharashtra Public University Act 2016, ( Clause 97)

Sr.No.		Name of Trustees	Designation	Phone No.
1	Chairperson	Shri Mukesh Patel	Vice President	BUSINESS
2	Principal	Dr. Vikas P. Dhomne	Director	9423113268
3	Head Of Department	Dr Prashant A. Manusmare	Coordinator	9423114959
4	Faculty Members	Prof. Manish D. Shende Prof. Sunny S. Satyapal	Assistant Professor Assistant Professor	9423231006 9890309889
5	Non Teaching Staff Member	Mr. Sunil Patel Mr. Arun Tighare	Clerk Clerk	9423415578 9423673564
6	Local Members Nominated By The Management	DR. VINAYAK DESHPANDE Professor Department Of Business Management and Dean Faculty Of Commerce and Management , RTM NAGPUR UNIVERSITY ,NAGPUR  MR. RADHEMOHAN LAHOTI M.D. , GANPATI GROUP OF INDUSTRIES  DR. ANIL HIREKHAN DEPUTY REGISTRAR ACADEMIC RTMNU,NAGPUR		
7	Students Member	MBA -I MBA-II		STUDENTS

### 3 . Name and Address of Vice Chancellor/ Principal/ Director

<b>Name of the Director</b>	<b>DR.VIKAS P. DHOMNE</b>
<b>Address</b>	DMSR, J.M.Patel college, Rajgopalchari ward, Civil Lines , Bhandara-441904
<b>Telephone No.</b>	07184252003.252364
<b>Mobile No.</b>	9423113268
<b>Email Id</b>	<a href="mailto:principaljmpc@rediffmail.com">principaljmpc@rediffmail.com</a>

#### 4 . Name of affiliating University

Name of the affiliating University	RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY ( RTMNU), NAGPUR
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#### 5. Governance

##### Members of the Board and their brief background

#### COLLEGE DEVELOPMENT COMMITTEE

In accordance with Maharashtra Public University Act 2016, ( Clause 97)

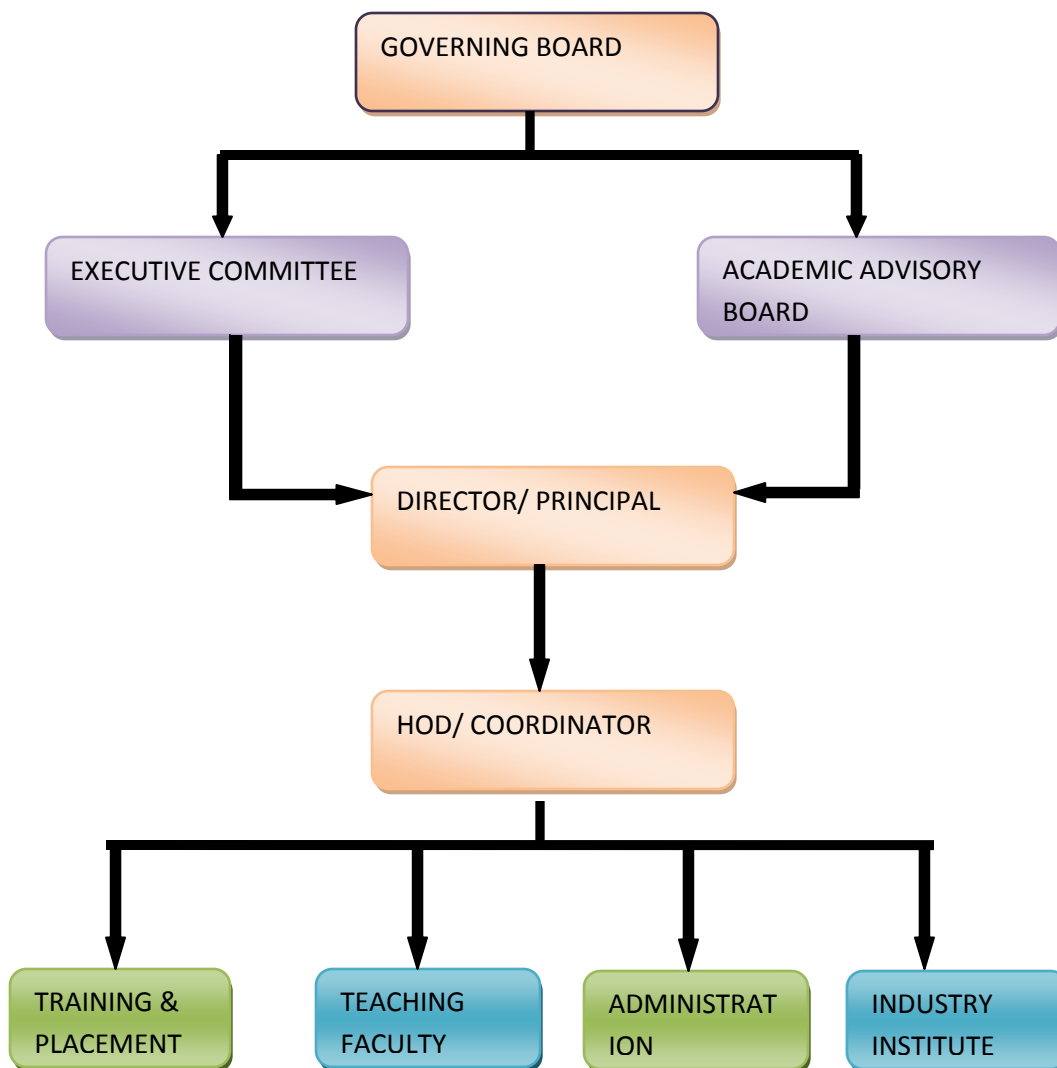
Sr.No.		Name of Trustees	Designation	Phone No.
1	Chairperson	Shri Mukesh Patel	Vice President	BUSINESS
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7	Students Member	MBA -I MBA-II		STUDENTS

## Members of Academic Advisory Body

Designation	Name	Designation & Organization
<b>Chairman</b>	Dr. V.P.Dhomne	Principal, J.M.Patel College
<b>Secretary</b>	Dr. P.A.Manusmare	Coordinator, DMSR
<b>Member</b>	Prof. M.D. Shende	Assistant Professor, DMSR
<b>Member</b>	Prof. S.S.Satyapal	Assistant Professor, DMSR
<b>Member</b>	Dr.R.A.Mankar	Head ,Commerce Deptt. JMPC
<b>Member</b>	Dr. S.R.Sharma	Ass. Professor, Deptt of Electronics, JMPC
<b>Member</b>	Mr Radhemohan Lahoti	MD, Ganpati Group of Industries

## Frequency of the Board Meeting and Advisory Body

The Board Meeting and Academic Advisory Body Meeting are conducted twice ( 2 times) every year.



**• Nature and Extent of involvement of Faculty and students in academic affairs/ improvements**

***Faculty Involvement:***

The institute follows following system to ensure smooth operation of academic activities:

1. Preparation of Academic calendar and subject allocation in advance so that the faculties get sufficient time to be prepared with subject material ensuring effective delivery.
2. Faculties submit individual lecture plan and planned activities during the upcoming session to avoid last minute hassle and overlapping of curriculum.
3. The personal time table and lecture plan is designed as per format given. The lecture plan includes teaching pedagogy and supporting material, plan for continuous assessment during the session, which will be used during the course of conduction of the session.
4. The faculties regularly revise their material to ensure completeness and keep their course content updated. Faculties provide the students with supplementary content which provides students with contemporary knowledge, which is not directly covered in prescribed syllabus.
5. All the faculties undergo FDP every year to ensure that their knowledge is tuned with the current developments in their respective fields.
6. In order to ensure timely completion of the allotted course and to ensure progress of academics' Regular meetings are conducted with course faculties during the planned session.
7. The institution also has the policy of conducting remedial classes.

8. The institution take proper course action and making plans for “ Slow learners & Fast Learners”

***Student Involvement:***

1. Faculty meetings and Student Council meetings are a supplementary source of feedback.
2. Feedback from students are incorporated in the practices of the institute so that the practical industry exposure as they were unable to be engaged in projects and internships in physical / offline mode.
3. The set of online/offline activities to be conducted by the institute is heavily influenced by the curriculum and participation from the student body.
4. Based on the feedback from the members of faculty various value addition initiatives were taken up by the institute.
5. Certifications, Live Projects and various other quality initiatives have been implemented.

**• Mechanism/ Norms and Procedure for democratic/ good Governance**

DMSR has a Student’s Management Forum of Class representatives from each section from different programmes. The class representatives are elected by the students of each section.

The Director nominates the office bearers of the Students Council from amongst these elected class representatives. The details of the constitution of Students Council is given as below:

- President
- Vice-President
- Secretary
- Joint Secretary

- Treasurer
- Programme Coordinators
- Executive Members

**Activities where the Students Council actively participates:**

1. Feedback – Maintenance, Infrastructure, Syllabus, Certification etc.
2. Management Forum – Continuous Feedback
3. Induction Program
4. Fresher's Party
5. Teachers Day Celebrations
6. Organizing various Cultural Sports Academic Events
7. Exit Seminars
8. Organizing Farewell functions
9. Annual Awards
10. Host to Visitors to the institute
11. Co-ordination with Alumni Association

**Student Feedback on Institutional Governance/ Faculty performance**

1. Feedback from students indicated a concern for practical industry exposure as they were unable to be engaged in projects and internships in physical / offline mode.
2. A set of online activities were conducted for the students which not only helped to keep the students fruitfully engaged but also contributed in development of soft skills.
3. Various days of national significance were celebrated by students online. Based on the feedback received the pedagogy was slightly tweaked to suit to the online mode.
4. A weekly guest lecture series was conducted during this period wherein industry experts interacted with the students and gave them practical insights of their domain.



Value added certification courses were also conducted for the students during this academic year.

5. Based on the feedback from the members of faculty various value addition initiatives were taken up by the institute

6. Students were also encouraged to participate in online courses on platforms like NPTEL, SWAYAM, etc.

• **Grievance Redressal mechanism for Faculty, staff and students**

<b>Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year</b>		
<b>Total grievances received</b>	<b>No. of grievances redressed</b>	<b>Average number of days for grievance redressal</b>
<b>0</b>	<b>0</b>	<b>0</b>

• **Establishment of Anti Ragging Committee**

**Anti ragging committee**

There will be formally structured committees and groups as under:-

- Anti-ragging committee
- Anti-ragging squads
- Mentoring Cell

In case any incident of ragging takes place, the Head shall take prompt and appropriate action against the person(s) whose dereliction of duty lead to the incident.

In addition to penal consequences, departmental enquiries be initiated against such heads institutions / members of the administration / faculty members / non-teaching staff, who display an apathetic or insensitive attitude towards complaints of ragging.

Anti-ragging committee (ARC)

**(a) Composition- Anti-ragging committee will comprise of the following:-**

Sr.No	Designation	Name	Designation of Institute	Mobile Number
1	Chairman	Dr. Vikas Dhomne	Director	9423113268
2	Member	Dr. P.A. Manusmare	Co-ordinator	9423114959
3	Member	Dr.S.R.Sharma	Rep of NCC	9423114730
4	Member	Mr. Mahendra Nimbarte	Rep of University	9420094201
5	Members	Prof. Manish Shende Prof. Sunny S. Satyapal	Faculty members	9423231006 9890309889
6	Members	Dr. D.I.Shahare Dr.S.W.Dafre	Rep. of College	9421712844 9422833877
7	Member	Dr. Bhimrao Pawar Dr. Romi Bisht	Rep. Sports Deptt	9922659918 9021162989
8	Member	Mr. Simab Khan Miss Nilima Wahane	Student from I year Student from II year	7559372888 8149477954

**Duties The anti-ragging committee shall carry out the following functions:-**

- To ensure compliance with the provisions of the Institute and other authorities
- To ensure compliance with the provisions of AICTE, DTE & Govt of Maharashtra
- To monitor the anti ragging activities in the institution.
- To consider the recommendations of the Anti-Ragging Squad and take appropriate decisions, including spelling out suitable punishments to those found guilty.
- The Committee will meet, record minutes, and meet with The Director as per the following periodicity:-
  - For the first three months after admissions: Fortnightly

- For the next three months: Monthly
- For the next six months: Quarterly

### **Anti-ragging squad**

Duties. The anti-ragging squad shall carry out the following functions:-

- It shall work under the overall guidance of the Anti-Ragging Committee
- The Squad shall have vigil and patrolling functions.
- It shall be kept mobile, alert and active at all times and shall be empowered to inspect places of potential ragging and make surprise raids on hostels and other hot spots.
- It will conduct regular and surprise checking at various places and class rooms from time to time, and will appraise the ARC.
- It shall carry out on-the-spot investigation into any incident of ragging and make recommendations to the ARC.
- It shall conduct anonymous random surveys among freshers to check whether the Campus is indeed free from ragging.
- It shall ensure that anti-ragging posters are displayed in designated places.
- It shall occasionally dine with the newcomers in the hostels to instill confidence among them.
- It shall provide a report to the Anti-Ragging Committee every day for the first month and thereafter as directed by The Director

### **Mentoring Cell**

- Mentoring Cell will be established . Its composition and duties are as under:-

(a) Mentoring cell will be constituted as under for each group of 10 fresher students:-

(b) **Functions.** The Mentoring Cell shall carry out the following functions:-

(i) Anti-Ragging. Mentors will interact with the mentees allotted to them every day to find out whether they are facing any problems or difficulties. They will dispel fears about ragging, and fresher students will be assured that there is zero tolerance for ragging in ACMS. Mentors will follow the ACMS Student Mentorship Programme.

(ii) The staff members should interact individually with each member of the group on a daily basis for ascertaining the problems and difficulties if any faced by the fresher in the institution and extending necessary help. They will make surprise visit to the rooms in the hostel where the members of the group are lodged.

(iii) It will counsel individually the first year students regularly regarding likely problems of adjustment in a new situation in life and studies, the environment, traditions ,dos, and don'ts, work pressure, etc; allay misconceptions and fears about ragging.

(iv) It will provide information regarding contact number of relevant officials. It will also arrange to hand over the printed information booklet and leaflets about anti-ragging measures, induction and orientation programmes to the new students.

(v) Student mentors have the following roles

- To act as a role model and assist with the delivery of ACMS mentoring activities. They will visit their mentees in the hostel with the faculty member . They will introduce themselves to the freshers and orient the freshers in the presence o f the faculty member.
- They will aid the new students to settle down and make a smooth and peaceful transition to college life, and help them with adjustment with a new environment.
- They will act like peer counsellors for the new students.
- They will challenge negative behaviours on the part of his mentees appropriately and promote observance of the College Code of Conduct for Students.
- They will provide information regarding contact number of College authorities and also hand over any printed information booklets, leaflets, etc. about anti-ragging measures/ induction programmes and orientation programmes to the new students.

• **Establishment of Online Grievance Redressal Mechanism – From August 2017**

Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University	N.A.
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• **Establishment of Internal Complaint Committee (ICC)**

Sr.No	Name	Designation	Mobile No
1	Dr. Payal D. Pashine	Presiding Officer	8830282745
2	Dr. Bharti Barapatre	Member	9766497381
3	Adv. Suchitra Dehadrai	Member- Lawyer	9870473234

• **Establishment of Committee for SC/ST**

Sr.No	Name	Designation	Mobile No
1	Dr.V.P.Dhomne	Chairman	9423113268
1	Dr. D.I.Shahare	Member	9421712844
2	Dr. R.A. Mankar	Member	9423113607
3	Dr. SidhharthMeshram	Member	9421712842

## 6. Programmes

Name of Programmes approved by AICTE	MBA
Status of Accreditation of the Courses	NAAC accredited with Grade “ B”
Total number of Courses which applied for Accreditation	01



**For each Programme the following details are to be given (Preferably in Tabular form):**

Name	Master of Business Administration (MBA)		
Duration	2 years (full time)		
Session	2018-19	2019-20	2020-21
Number of seats	60	60	60
Cut off marks	48	45	46
Fee (as approved by the state government)	40000/-	43000/-	55000/-

### **Placement**

Session	2018-19	2019-20	2020-21
Campus Placement	25	28	30
Maximum Salary	2.4 lpa	3.0 lpa	3.6 lpa
Average Salary	1.8 lpa	2.4 lpa	2.4 lpa

**Name and duration of Programme(s)having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details:**


NA

### **7. Faculty for MBA Program**

Permanent Faculty	06
Adjunct Faculty	00
Permanent Faculty: Student Ratio	20:1
Number of Faculty employed and left during the last three years Employed	Left :01 Joined :01


## 8. Profile of Vice Chancellor/ Director/ Principal/Faculty

### Sr. No. 8 Faculty Profile required for AICTE Mandatory Disclosure


Name	Dr.VikasP.Dhomne			
Designation	Director/Principal			
Date of Joining	15.05.2005			
Date of Birth				
28.02.1963				
Unique ID				
1-440428536				
Education Qualifications	Ph.D. M.Sc.			
Work Experience in Years	Teaching	Research	Industry	other
	22	01	0	10
Area of Specialization	Quantitative Techniques			
Courses taught at Post	Quantitative Techniques			
Research guidance (Number of Students)	Masters		Ph.D.	
	Completed	Ongoing	Completed	Ongoing
	100	10	-	-
No. of papers presented in Conferences	National Conference		International Conference	
	06		10	
No. of Projects Carried out	---			
No. of Patents	Filed		Granted	
	--		--	
Technology Transfer				
Research Publications in Journals/ Conference Proceedings	Indexed	UGC Care I	ISBN	Others
	0	4	11	5
No. of Books published	-			
Name of the book, Publisher with ISBN, year of publication	1. 2.			




### Sr. No. 8 Faculty Profile required for AICTE Mandatory Disclosure

Name	DR. PRASHANT A. MANUSMARE			
Designation	HOD/Coordinator			
Date of Joining	20.08.1997			
Date of Birth				
22.12.1972				
Unique ID				
1-442093256				
Education Qualifications	Ph.D. M.B.A M.Com M.A. G.D.C & A			
Work Experience in Years	Teaching	Research	Industry	other
	22	01	0	15
Area of Specialization	Finance ,Accounting & Operation Research			
Courses taught at Post	Cost Accounting, Financial Accounting , Financial Management and Operation Research			
Research guidance (Number of Students)	Masters		Ph.D.	
	Completed	Ongoing	Completed	Ongoing
	250	20	09	02
No. of papers presented in Conferences	National Conference		International Conference	
	10		06	
No. of Projects Carried out	---			
No. of Patents	Filed		Granted	
	--		--	
Technology Transfer				
Research Publications in Journals/ Conference Proceedings	Indexed	UGC Care I	ISBN	Others
	0	4	6	5
No. of Books published	06			
Name of the book, Publisher with ISBN, year of publication	1.Co-author of Textbook “ <b>Financial Management</b> ” Published by Thakur Publishers, Pune bearing <b>ISBN: 978-93-82249-64-1</b> . 2. Co-author of Textbook “ <b>Financial Reporting, statement and analysis</b> ” Published by SaiJyoti, Nagpur bearing <b>ISBN: 978-93-88708-69-2</b> 3. Co-author of Textbook “ <b>Soft Skill development</b> ” Published by SaiJyoti, Nagpur bearing <b>ISBN: 978-93-81432-36-5</b> 4. Co-author of Textbook “ <b>Business Legislation</b> ” Published by SaiJyoti, Nagpur bearing <b>ISBN: 978-93-81432-32-7</b> 5.Co-author of Textbook “ <b>Brand Management</b> ” Published by SaiJyoti, Nagpur bearing <b>ISBN: 978-93-81432-39-6</b> 6. Co-author of Textbook “ <b>Financial Management</b> ” Published by SaiJyoti, Nagpur bearing <b>ISBN: 978-93-81432-33-4</b>			

### Sr. No. 8 Faculty Profile required for AICTE Mandatory Disclosure

Name	Prof. Manish D. Shende			
Designation	Assistant Professor			
Date of Joining	01.11.2018			
Date of Birth				
18.08.1973				
Unique ID				
1-442093319				
Education Qualifications	M.B.A B.Com			
Work Experience in Years	Teaching	Research	Industry	other
	15	00	02	00
Area of Specialization	Marketing Management , Economics			
Courses taught at Post	Marketing Management , Economics			
Research guidance (Number of Students)	Masters		Ph.D.	
	Completed	Ongoing	Completed	Ongoing
	40	20	00	00
No. of papers presented in Conferences	National Conference		International Conference	
	0		0	
No. of Projects Carried out	---			
No. of Patents	Filed		Granted	
	--		--	
Technology Transfer				
Research Publications in Journals/ Conference Proceedings	Indexed	UGC Care I	ISBN	Others
	0	0	0	0
No. of Books published	0			
Name of the book, Publisher with ISBN, year of publication	1. 2.			

### Sr. No. 8 Faculty Profile required for AICTE Mandatory Disclosure

Name	Prof. Sunny S. Satyapal			
Designation	Assistant Professor			
Date of Joining	01.11.2018			
Date of Birth				
12.09.1983				
Unique ID				
1-442301621				
Education Qualifications				
M.B.A B.Sc.				
Work Experience in Years	Teaching	Research	Industry	other
	11	00	02	00
Area of Specialization	Marketing Management , Human Resource Management			
Courses taught at Post	Organisation Behaviour , HRM			
Research guidance (Number of Students)	Masters		Ph.D.	
	Completed	Ongoing	Completed	Ongoing
	40	20	00	00
No. of papers presented in Conferences	National Conference		International Conference	
	0		0	
No. of Projects Carried out	---			
No. of Patents	Filed		Granted	
	--		--	
Technology Transfer				
Research Publications in Journals/ Conference Proceedings	Indexed	UGC Care I	ISBN	Others
	0	0	0	0
No. of Books published	0			
Name of the book, Publisher with ISBN, year of publication	1. 2.			

### 9. Fee

#### • Details of Fee, as approved by State Fee Committee, for the Institution

Session	Tuition Fee	Development Fee	Total Fee
<b>2019-20</b>	<b>38257</b>	<b>4743</b>	<b>43000</b>
<b>2020-21</b>	<b>48801</b>	<b>6199</b>	<b>55000</b>
<b>2021-22</b>	<b>48801</b>	<b>6199</b>	<b>55000</b>

- Time schedule for payment of Fee for the entire Programme – One year
- No. of Fee waivers granted with amount and name of students - NA
- Number of scholarship offered by the Institution, duration and amount - NA
- Criteria for Fee waivers/scholarship – NA

## 10. Admission

### • Number of seats sanctioned with the year of approval

Session	Number of seats sanctioned
2019-20	60
2020-21	60
2021-22	60

### • Number of Students admitted under various categories each year in the last three years

Particulars	2018-2019	2019-2020	2020-2021
OPEN			
SC			
ST			
OBC			
SBC			
VJ/NT			
TFWS			
EWS			

### • Number of applications received during last three years for admission under Vacant Seats and number admitted

Year	Application Received	Admitted Students
2019-2020	06	06
2020-2021	08	08
2021-2022	21	08

## 11. Admission Procedure

<b>Name of MBA Entrance Test</b>	MAH-MBA/MMS-CET
<b>Test Agency</b>	State Common Entrance Test Cell, Maharashtra State
<b>Address</b>	Government of Maharashtra
<b>URL (website)</b>	<a href="https://cetcell.mahacet.org/">https://cetcell.mahacet.org/</a>

- **The policy of refund of the Fee, in case of withdrawal, shall be clearly notified:**  
As per DTE and Government of Maharashtra norms.

## 12. Criteria and Weightages for Admission

The institute adheres to the norms as set by the DTE and Government of Maharashtra. As the institute is affiliated to the Rashtrasant Tukadoji Maharaj Nagpur University, it cannot conduct its own exams for entrance. It is dependent on applications from MH-CET, CMAT, CAT etc. and follows all the necessary regulations for the merit weightages as prescribed by the competent authorities.

## 14. Results of Admission Under Management seats/Vacant seats

- **Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over)**

Sr. No.	Name	Designation
1	Dr. VikasP.Dhomne	Director
2	Dr. Prashant A. Manusmare	HOD/ Coordinator
3	Prof. M.D. Shende	Assistant Professor

- **Score of the individual candidate admitted arranged in order or merit**
- **List of candidate who have been offered admission**

- **Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate (same as below)**
- **List of the candidate who joined within the date, vacancy position in each category before operation of waiting list (same as below)**

### **15. Information of Infrastructure and Other Resources Available**

- **Number of Class Rooms and size of each**
- **Number of Tutorial rooms and size of each**
- **Number of Laboratories and size of each**
- **Number of Drawing Halls with capacity of each**
- **Central Examination Facility, Number of rooms and capacity of each**

That the Land/Built-up area details given below in the Table are true and complete;

<b>Sl. No</b>	<b>Name of the Deed Holder</b>	<b>Document No.</b>	<b>Date of Registration</b>	<b>Plot No.</b>	<b>Address (Village) District</b>	<b>Area in Acre</b>
<b>1</b>	Principal/Director, Department of Management Science & Research, J.M.Patel College , Bhandara	R.C No.4/LNA-22/2004-05 Mauza – Bhandara Nazual	08/03/2005	4,5,6 in shit No.48	Rajagopalachari Ward Bhandara	2.32
		Total area in Acre				2.32

Room no.	Room type (mention classroom/ lab. / Toilet, etc.)	Carpet area in sq.m	Completion of flooring	Completion of walls and painting	Completion of electrification and lighting
1	Class Room	66	Completed	Completed	Completed
2	Class Room	66	Completed	Completed	Completed
3	Tutorial room	45	Completed	Completed	Completed
4	Seminar Hall	203	Completed	Completed	Completed
5	Computer Centre	150	Completed	Completed	Completed
6	Library & Reading room	100	Completed	Completed	Completed
7	Director's Office	40.73	Completed	Completed	Completed
8	Main Office	110	Completed	Completed	Completed
9	Deptt. Office	30	Completed	Completed	Completed
10	H.O.D. Cabin	15	Completed	Completed	Completed
11	Faculty room	30	Completed	Completed	Completed
12	Board room	23.12	Completed	Completed	Completed
13	Maintenance room	12	Completed	Completed	Completed
14	Exam. Control office	40	Completed	Completed	Completed
15	Central store	37.78	Completed	Completed	Completed
16	Placement office	32	Completed	Completed	Completed
17	Pantry for staff	10	Completed	Completed	Completed
18	Reception area	12	Completed	Completed	Completed
19	Security	10	Completed	Completed	Completed
20	Housekeeping	10	Completed	Completed	Completed
21	Student activity	25	Completed	Completed	Completed
22	Girls comn room	75	Completed	Completed	Completed
23	Boys comn room	75	Completed	Completed	Completed
24	Stationery store	10	Completed	Completed	Completed
25	Cafeteria area	150	Completed	Completed	Completed
26	Sick room	10	Completed	Completed	Completed
27	Director Bungalow	250	Completed	Completed	Completed
28	Guest house	90	Completed	Completed	Completed
29	Sports Club	20	Completed	Completed	Completed
30	Toilet	150	Completed	Completed	Completed

31	Language Laboratory	66	Completed	Completed	Completed
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- Barrier Free Built Environment for disabled and elderly persons**

Differently abled (Divyangjan) friendliness		
Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	0
Provision for lift	Yes	0
Ramp/ Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	Yes	0
Any other similar facility		

- Books at Library**

Books details	
No of Titles	3212
No.of Volumes	12450

- List of online National/ International Journals subscribed**

NATIONAL JOURNAL'S	
1	Managerial Economics
2	Entrepreneurship Development
3	Corporate Governance
4	Business Strategy
5	Financial Risk Management
6	Applied Economics
7	Organizational Behavior



8	PR Communication Age
9	Banking Finance
10	Prabandhan
11	India Today
12	Business World
INTERNATIONAL JOURNALS	
1	Asian Journal of Management Cases
2	Bioscope :South Asian Screen Studies
3	Journal of Emerging Market Finance
4	International journal of Rural Management
5	Journal of Entrepreneurships
6	Risk & Insurance
7	Brand Management
8	Financial Economics
9	Effective Executive
10	Supply Chain Management
11	System Management
12	Operation Management

• **E- Library facilities:**

**e-Library Access: -**

The Covid-19 pandemic caused uproar in the traditional academic set-up. However, the institute moved quickly. A database of all course textbooks was created by scanning and uploading them to the Google-Classrooms for each course along with notes and question banks. The institute library also created a database of e-books through the textbook CDs and identified key reading materials for the benefit of students. These were uploaded the institute website and classrooms as well thereby allowing the student body a continuous access to their study materials.

E-Books details	
No of Titles	425
No.of Volumes	4250
Publisher	Himalaya Publishing House
Log in credentials:	Website: <a href="http://ebooks.himpub.com">ebooks.himpub.com</a> Username: jmpatelcollege

• **National Digital Library (NDL) subscription details:**

NDLI Club Application of Department of Management Science & Research , J.M.Patel College, Bhandara is Approved. Inbox x



**NDLI CLUB** <ndl.club@iitkgp.ac.in>  
to me, ndli.support ▾

Wed, Jan 5, 5:57 PM



Dear Dr. Prashant,

As per the request from your institute's NDLI Club, we are pleased to welcome you as a new of

I. Your NDLI Club Registration Number is: **INMHNC4EJPP2MGH**

II. Your Institute's Unique Passkey is: **e718f357-3cd1-4406-a178-d628517f339f**

- **Laboratory and Workshop** : NA
- **List of Major Equipment/Facilities in each Laboratory/Workshop** : NA
- **List of Experimental Setup in each Laboratory/Workshop** : NA
- **Computing Facilities** : As above
- **Internet Bandwidth** : 50 MBPS/ GBPS MBPS /GBPS
- **Number and configuration of System**
- **Total number of system connected by LAN** : 69
- **Total number of system connected by WAN** : 69
- **Major software packages available** : Master-Soft
- **Special purpose facilities available (Conduct of online Meetings / Webinars / Workshops, etc.)** : Yes
- **Facilities for conduct of classes/courses in online mode (Theory & Practical) :**  
Yes
- **Innovation Cell:**  
Yes. DMSR, J.M.Patel College for Entrepreneurship has set up its own Entrepreneurship Cell to explore their entrepreneurial spirit. Training, knowledge and experience
- **Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments** : NA

## • **List of facilities available**

- The Classrooms and tutorial rooms are equipped with good quality furniture and fixtures. All rooms are equipped with LCD projectors, white board and quality sound systems all of these classrooms are air-conditioned . The class rooms are Wi-Fi enabled. The institute has Computer labs fitted with latest configuration Desk top PCs and LCD monitors.
- The labs are well furnished and each of them have LCD projectors and Whiteboard to conduct training classes.
- The Institute Seminar hall with a combined strength to accommodate 120 students. The seminar halls are Air conditioned are equipped with latest Projection Systems, Wi-Fi enabled and high quality sound system, Video conferencing facilities is also available in one of the Seminar Halls.
- The library is well furnished and has large spaces to provide for reading area. The Library is also equipped with terminals to search for the books and journals available in the library. The library is also wi-fi enabled and also provides the facility to browse the Internet to search for Online resources. The Libraries have over 3212 titles on a variety of disciplines and also has many e-journals and research databases.
- The institute has one of the best equipped playfields which can host games ranging from Cricket, Hockey, Football, Volley ball, Archery, etc.
- The Institute also has Outdoor games facilities for the following Sports:
  - Full Size Cricket
  - Hockey Play Ground.
  - Football Ground.
  - Badminton Courts.
  - Volley Ball Grounds

- Kabaddi Grounds.
- The institute has a centralized Gymnasium well equipped with the most modern physical training equipment. The students' community and faculty members have free access to these facilities even after the regular institute working hours. Physical Training instructors are appointed to help the members in physical training. The institute has a centralized Gymnasium well equipped with the most modern physical training equipment. The students' community and faculty members have free access to these facilities even after the regular institute working hours. Physical Training instructors are appointed to help the members in physical training.

- **Teaching Learning Process:**

DMSR strongly believes that quality is not just an end result but a process in itself. It is important that we follow quality checks and imbibe the culture in our day to day activities in order to ingrain it as an institutional culture. DMSR always ensures that each stake holder is in line to the fact and student development should be of primordial importance, in order to ensure that the institution always walks the tight rope of excelling in current competitive environment. In order to ensure uniformity Our Vision, Mission and Quality policy is communicated to students, teachers, nonteaching staff, parents and other stakeholders through every program in the institute. The Director, through his address, communicates this information via the orientation program to the newly admitted students at the beginning of the academic year. The institution being affiliated to RTM Nagpur follows all curriculum guidelines and syllabus mentioned by the university. The college constantly works on ensuring apt and exact execution of prescribed syllabus with extra co-curricular activities to groom each student's skills. The institution follows a very transparent policy of

allocating the subject to the faculties. The subject allotment is done based on choices given and experience of the faculties teaching the particular subject. The Academic and Activity calendar is prepared in advance by the HOD and senior faculty members in consultation with Co-Ordinator including curricular and co-curricular activities.

**The institute follows following system to ensure smooth operation of academic activities:**

1. Preparation of Academic calendar and subject allocation in advance so that the faculties get sufficient time to be prepared with subject material ensuring effective delivery.
2. Faculties submit individual lecture plan and planned activities during the upcoming session to avoid last minute hassle and overlapping of curriculum.
3. The personal time table and lecture plan is designed as per format given by IQAC. The lecture plan includes teaching pedagogy and supporting material, plan for continuous assessment during the session, which will be used during the course of conduction of the session.
4. The faculties regularly revise their material to ensure completeness and keep their course content updated. Faculties provide the students with supplementary content which provides students with contemporary knowledge, which is not directly covered in prescribed syllabus.
5. All the faculties undergo FDP every year to ensure that their knowledge is tuned with the current developments in their respective fields.
6. In order to ensure timely completion of the allotted course and to ensure progress of academics' Regular meetings are conducted with course faculties during the planned session.
7. The institution also has the policy of conducting remedial classes.

- **Direction & Syllabus prescribed by RTMNU Nagpur University**

	<b>Link</b>
<b>Direction</b>	<a href="http://www.nagpuruniversity.ac.in/pdf/Ordinance/Direction_No_9_of_2021_09032021.pdf">www.nagpuruniversity.ac.in/pdf/Ordinance/Direction_No_9_of_2021_09032021.pdf</a>
<b>Syllabus</b>	<a href="http://www.nagpuruniversity.ac.in/links/Syllabus/Faculty_of_Commerce/MBA_Syllabus_from_2019-20_190819.pdf">www.nagpuruniversity.ac.in/links/Syllabus/Faculty_of_Commerce/MBA_Syllabus_from_2019-20_190819.pdf</a>

## TIME TABLE

### CLASS: MBA – I SEM

#### TIME TABLE – SESSION 2020-21

*WEF: 15 FEB.2021*

Day	2.00 – 3.00 PM	3.00 – 4.00 PM	4.00 – 5.00 PM	5.00 – 6.00 PM
Monday	B.R. (MAK)	M.I.S. (DVB)	O.B.(SSS)	M.E.(MDS)
Tuesday	B.R. (MAK)	M.I.S. (DVB)	O.B.(SSS)	M.E.(MDS)
Wednesday	B.R. (MAK)	M.I.S. (DVB)	O.B.(SSS)	M.E.(MDS)
Thursday	L.&B.E.(MDS)	B.S.A.D.M. (DVB)	M.S.E.(SSS)	F.R.S.A.(PAM)
Friday	L.&B.E.(MDS)	B.S.A.D.M. (DVB)	M.S.E.(SSS)	F.R.S.A.(PAM)
Saturday	L.&B.E.(MDS)	B.S.A.D.M. (DVB)	M.S.E.(SSS)	F.R.S.A. (PAM)

Name of Faculty	Subject	Subject
Dr. P. A. Manusmare	F.R.S.A. : Financial Reporting & Statement analysis	
Prof. M. D. Shende	M.E. : Managerial Economics	L.&B.E. : Legal & Business Environment
Prof. S. S. Satyapal	O.B. : Organizational Behaviour	M.S.E. : Managerial Skills for Effectiveness
Prof. M.A.Kalamkar	B.R. : Business Research	
Prof. D.V. Bhivgade	M.I.S.: Management Information System	B.S.A.D.M.: Business Statistics & Analysis for Decision making

## TIME TABLE

### CLASS: MBA – IV SEM

#### TIME TABLE – SESSION 2020-21

WEF: 15 FEB.2021

Day	2.00 – 3.00 PM	3.00-4.00 PM	4.00-5.00 PM	5.00- 6.00 PM
Monday	OM – 4 (DVB)	G.D.(MAK)	MM -4(MDS)	HRM-4(SSS)
Tuesday	OM – 4 (DVB)	FM- 4(MAK)	Case study(MDS)	HRM-4(SSS)
Wednesday	Presentation(DVB)	FM- 4(MAK)	MM -4(MDS)	HRM-4(SSS)
Thursday	OM – 4 (DVB)	FM- 4(MAK)	MM -4(MDS)	Activity(SSS)
Friday	Activity(DVB)	FM- 4(MAK)	MM -4(MDS)	HRM-4(SSS)
Saturday	OM – 4 (DVB)	FM- 4(MAK)	MM -4(MDS)	G.D.(SSS)

Name of Faculty	Subject
Dr.P.A.Manusmare	Exit seminar , Project & Activity
Prof. M. D. Shende	MM-4 : Retail Sales Management & Service Marketing
Prof. S. S. Satyapal	HRM-4: Team Dynamics
Prof. M. A. Kalamkar	FM- 4 : Managing Banks & Financial Institutions
Prof. D.V. Bhivgade	OM-4: Sales & Operations Planning

## MBA – II SEM

### SESSION – 2020-2021

#### TIME TABLE

( Online Classes)

Day/ Time	2.00-3.00 pm	3.00-4.00 pm	4.00-5.00pm
Monday	H.R.M. (SSS)	C.S.R. (DVB)	MM (MDS)
Tuesday	H.R.M. (SSS)	C.S.R. (DVB)	MM (MDS)



Wednesday	I.B. ( SSS)	F.M. (PAM)	OM (DVB)
Thursday	I.B. ( SSS)	F.M. (PAM)	M.C.A. (MDS)
Friday	O.M. (DVB)	C. A. (PAM)	M.C.A. (MDS)
Saturday	O.M. (DVB)	C. A. (PAM)	HRM (SSS)

Code	Course Name	Name of Faculty
F.M.	Financial Management	Dr.P.A.Manusmare
C.A.	Cost Accounting	Dr.P.A.Manusmare
M.M.	Marketing Management	Prof. M.D.Shende
M.C.A.	Management Case Analysis	Prof. M.D.Shende
H.R.M.	Human Resource Management	Prof. S.S.Satyapal
I.B.	International Business	Prof. S.S.Satyapal
O.M.	Operation Management	Prof. D.V. Bhivgade
C.S.R.	Corporate Social Responsibility	Prof. D.V. Bhivgade

**DEPARTMENT OF MANAGEMENT SCIENCE & RESEARCH**  
**J.M.PATEL COLLEGE, BHANDARA**  
**STUDENT INDUCTION PROGRAMME**  
**SESSION :2020-21**  
**FOR MBA FIRST SEMESTER**

**SCHEDULE**

Date	Mode Online	Time Schedule	Program Description	Faculty Incharge
06.02.2021	Zoom App	3.00 pm	INTRODUCTION	Dr.PrashantManusmare & All faculty members
08.02.2021	Zoom App	3.00 pm	Handling Peer Pressure	Dr.PrashantManusmare
			Letter/CV Writing	Prof.S.S.Satyapal
			Activity :Memory Game	Prof. D.V. Bhivgade
09.02.2021	Zoom App	3.00 pm	Mentor-Mentee	Prof. M.D.Shende
			Human Values	Dr.PrashantManusmare
			Social Pressure	Prof.S.S.Satyapal
			Activity :Role Playing	Prof. D.V. Bhivgade
10.02.2021	Zoom App	3.00 pm	Cultural Competition : Singing Mimicry Comedy Poem Activity :Management Games	Prof. M.D.Shende Prof.SunnySatyapal Prof. D.V. Bhivgade
11.02.2021	Zoom App	3.00 pm	Basic Concept of Accounting Basic Concept of Statistics Basic Concept of Banking Activity : Tol mol ke Bol	Dr.PrashantManusmare Prof. D.V. Bhivgade Prof. M.D.Shende
12.02.2021	Zoom App	3.00 pm	Self Exploration Presentation Techniques	Prof.S.S.Satyapal Prof. D.V. Bhivgade

### • **Internal Continuous Evaluation System and place**

Institute constantly thrives for better and result oriented evaluation process to achieve productive outcomes. In order to achieve this goal, the institute believes in creative use of two types of evaluation process i.e., conventional and modern techniques. Conventional methods aim at evaluating the performance of the students by making a use of techniques such as periodical class tests, home assignments and any suitable technique as demanded by the course. The evaluation is not only limited to questions and answer but also includes evaluation-based case analysis; which requires the applications of theoretical knowledge and concepts. The aim of this process is to sharpen the analytical and critical thinking & skills in students by making them to understand the connotation of certain factors in various real-life problems.

Non-conventional methods of evaluation tools like class presentation, on screen examination, quiz, group tasks etc. are used to evaluate the performance of the students. Accompanying to it, activities like operation workouts which are given by outsiders (like corporates, consultants etc) are introduced in courses with an objective to evaluate the students. As a result; based on the feedback of the presenter of operation workouts, students are assigned certain credits in the courses for which operation workouts are assigned.

Reforms in this criterion are procedural reforms to make assessment and evaluation smoother. This encompasses:

a) Introduction of Rubrics method for evaluation of Internship Programme and final year project reports.

b) Moderation of Question Bank (Course outcome wise) to reduce the time of moderating question papers. Encouragement to use tools like Moodle and Google classroom for evaluation process.

The final internal marks also include parameters like average attendance, assignments, classroom performance, and active participation of the students in the extracurricular and cocurricular activities. Along with this, due to the pandemic a new methodology for Continuous

**Internal Evaluation was created by the institute:**

- Preparing the question paper for the unit test and sessional examination in the prescribed pattern based on Knowledge level using revised Bloom's taxonomy.
- Question paper audit-A review is conduct under the guidance of HOD of the college with the subject expert to finalise the question papers for the examination.
- Disclosure of answers to Students-Immediately after the announcement of results,disclosure of answer is facilitated. Students are allowed to look at the answers for all the courses for doubt clarifications or re-correction. The faculty submits the recorrected results to the examination in charge and marks are displayed on the notice board (Google classroom in case of pandemic).
- Rubrics methods adopted for evaluation of final year projects report by the institution.
- Live projects and small assignments are given to the students

- □For PG Students small subject related project and models making task are given to boost their self-confidence and to enhance their creativity and presentation skills.
- The evaluations for practical courses are assessed in the similar pattern followed for theory courses. For Practical sessions, the student is assessed through viva questions, observations.
- Performance of the students in Internal Assessment is used for Faculties to identify slow and advanced learners in their respective subjects. Slow Learners are encouraged to improve their performance in future through mentor counselling.

• **Student's assessment of Faculty, System in place**

Faculty Feedback Institute asks faculty members for feedback about institute and invites suggestions for development of institute. Faculty feedback is taken from students in every semester. Counselling of faculty is then conducted suggesting further improvements in the teaching methodologies, which ultimately lead to quality improvement in teaching. The appropriate training in new methods of teaching and learning is given to teachers through various training programs, which ultimately leads to an improvement in the teaching methodology reflected in the excellent feedback of our teachers.

• **For each Post Graduate Courses give the following:**

• **Title of the Course**

• **Curricula and Syllabi**

**Please Refer Sr. No. 15, Information of Infrastructure and other resources**

**available– Teaching Learning Processes – Curricula and syllabus for each of the programs as approved by the University.**

- **Laboratory facilities exclusive to the Post Graduate Course: NA**
- **Special Purpose: NA**
- **Software, all design tools in case: NA**
- **Academic Calendar and framework:**

**Department of Management Science & Research**  
**Academic Calendar**

<b>Sr.No.</b>	<b>Particulars</b>	<b>Date/Month</b>
1	Commencement of Academic Session	1 July 2020
2	Syllabus Orientation Session	10-11 July, 2020
3	Commencement of Regular Classes	12 July, 2020
4	Guest Lectures	In every 15 days
5	Subject Presentations	Weekly
6	Class Tests –subject wise	Monthly
7	Assignments –subject wise	Monthly
8	Personality Development programme	Month of September
9	Surprise tests	Once in a month
10	Students Attendance Review	End of every month
11	Subject feedback	End of every month
12	First Sessional Examination	First week of October
13	Industrial Visit for BBA	First week of January
14	Final Sessional Examination	last week of February
15	Subject Difficulty Resolving	In March
16	Farewell to Final Year Students	Second Week March
17	End of Session	As per university rules

**Note : There are other Regular activities of College in which every staff and student has to take part.**